

How Can Copilot 365 help 'YOU' with your work when using Microsoft Applications?

Using Copilot with Microsoft Teams

- **Copilot in Teams and Intelligent Recap:**

Get more out of your meetings with Copilot in Teams. It helps you dig deeper into meeting contexts and provides clarity on areas of disagreement, options to consider, and more. [Watch Now](#)

- **Microsoft 365 Copilot in Teams Meetings:**

Run more effective meetings, get up to speed on conversations, and summarize key actions with Copilot in Teams. [Watch Now](#)

- Copilot in Teams | Ask Better Questions: Generate insightful questions for pitch meetings or brainstorming sessions. [Watch Now](#)
- Copilot in Whiteboard | Brainstorming: Visualize spoken discussion points and organize them into a collaborative space in Whiteboard. [Watch Now](#)
- Microsoft 365 Copilot | Quickly Align on Next Steps: Review and follow up after meetings, quickly getting the team aligned on next steps. [Watch Now](#)
- Microsoft 365 Copilot | Get Up to Speed: Stay smart in meetings, even if you join late, with Copilot bringing you up to speed seamlessly. [Watch Now](#)
- Copilot in Teams | Discern Opinions Quickly: Summarize concerns and perspectives expressed during meetings. [Watch Now](#)
- Copilot in Teams | Get Meeting Overviews: Organize meeting action items for quick access to what's important. [Watch Now](#)



Using Copilot with PowerPoint

- **Microsoft 365 Copilot in PowerPoint:**

Turn your ideas into stunning presentations effortlessly. Copilot helps with everything from transforming documents into decks to adjusting layouts with natural language commands. [Watch Now](#)

- Copilot in PowerPoint | Quickly Generate Ideas: Create presentations in seconds based on your files and inputs. [Watch Now](#)
- Copilot in PowerPoint | Create Consistency: Ensure uniformity in fonts or add relevant images to pitch decks instantly. [Watch Now](#)
- Copilot in PowerPoint | Tell Impactful Stories: Organize presentations into sections for maximum storytelling impact. [Watch Now](#)

Using Copilot with Microsoft Outlook

- Copilot in Outlook | Translate an Email: Translate email responses for global customer service teams effortlessly. [Watch Now](#)
- Copilot in Outlook | Draft Effective Emails: Draft concise, informal email replies to share key information with your team. [Watch Now](#)
- Copilot in Outlook | Manage Your Inbox: Summarize lengthy email conversations to quickly find important information. [Watch Now](#)



Using Copilot with Microsoft Word

- Microsoft 365 Copilot in Word: Write, edit, summarize, and create alongside Copilot effortlessly. It can generate drafts, summarize text, rewrite sections, and more with just a prompt. [Watch Now](#)
- Microsoft 365 Copilot | Accomplish More in Less Time: Get a head start on your documents and accomplish more with Copilot's assistance. [Watch Now](#)
- Copilot in Word | Request Tailored Edits: Polish your documents by editing out errors and improving readability effortlessly. [Watch Now](#)
- Copilot in Word | Transform a Document: Generate fresh takes on existing files with Copilot's assistance. [Watch Now](#)
- Copilot in Word | Locate Key Information: Analyse documents to find crucial details such as project challenges and opportunities. [Watch Now](#)
- Copilot in Word | Gain Focus Time: Summarize documents and surface key insights to focus on other priorities. [Watch Now](#)
- Copilot in Word | Get a Head Start: Generate client briefs and rework them easily with Copilot. [Watch Now](#)

Using Copilot with Microsoft Excel

- Microsoft 365 Copilot in Excel: Analyse and explore your data effortlessly with Copilot in Excel. Ask questions in natural language, visualize insights, and more. [Watch Now](#)
- Copilot in Excel | Be More Analytical: Review, filter, format, sort, and edit data instantly with simple prompts. [Watch Now](#)
- Copilot in Excel | Quick Conditional Formatting: Implement conditional formatting and make sheet-wide updates effortlessly. [Watch Now](#)
- Copilot in Excel | Identify Key Insights: Visualize insights from large datasets and add them to new grids effortlessly. [Watch Now](#)

Using Co-pilot Chat

- Microsoft 365 Chat | Generate New Ideas with Copilot: Get compelling tagline suggestions based on your marketing documents and drafts. [Watch Now](#)
- Microsoft 365 Chat | Manage Your Inbox: Summarize lengthy email conversations effortlessly. [Watch Now](#)
- Copilot in Microsoft 365 Chat | Uncover Similar Themes: Identify common themes in specific documents effortlessly. [Watch Now](#)
- Copilot in Microsoft 365 Chat | Update Your Team Faster: Summarize meetings and draft emails with highlights for your team quickly. [Watch Now](#)

